



SECKFORD FOUNDATION FREE SCHOOLS TRUST

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19 July 2013

Dear parent / carer

You are receiving this letter as a parent / carer of a child at a primary or middle school in the Ixworth area. As you will no doubt have heard, the Department for Education recently approved the Trust to move to the pre-opening phase of the project to open a Free School on the current Ixworth Middle School site from September 2014.

We are very excited about this development and I am writing to give you more information on the project. Since the announcement, it will have appeared to have gone very quiet. However, I can assure you that behind the scenes, a huge amount has been going on to make sure we are putting into place the necessary systems to implement what is expected of the Trust in the pre-opening phase of a Free School project, including developing the project implementation plan and putting into place the necessary procurement procedures.

In the Autumn Term, you can expect to be involved in two processes critical to the future of the project:

- The admissions process. This is run by Suffolk County Council *. Ixworth Free School will be a choice on the CAF1 form that parents / carers will be expected to fill in before 31 October 2013;
- The public consultation process. This is run by the Trust. The dates for this have yet to be determined, but it is highly likely to be during the Autumn Term.

* *More information on the admissions process is available from <http://tinyurl.com/konhg84>*

In addition, we have already prepared our advert to recruit the Headteacher for the school. This will be placed nationally, via the Times Educational Supplement, in early September. As soon as an exceptional candidate is appointed for this role, I hope to introduce him / her to the community in order for parents / carers to get to know the future leader of their Free School.

Throughout the next academic year, a number of opportunities will be available for you to engage with the community proposer group and staff, students and parents / carers from our current schools. Through these meetings, I hope you will be able to ask questions about what Ixworth Free School will be offering, in order to make an informed decision about the future education of your sons / daughters.



Your support has been a vital part of getting the project to this critical phase and we hope to hear more from you over the coming months. I would like to take this opportunity to wish you a relaxing summer break. I look forward to meeting many of you as the admission and consultation processes start in the Autumn Term.

Yours sincerely,

A handwritten signature in grey ink, appearing to read 'R Cawley', with a large, sweeping flourish at the end.

Dr R Cawley
Principal