

IXWORTH AND IXWORTH THORPE PARISH COUNCIL

Minutes of Ixworth & Ixworth Thorpe Parish Council meeting held at Ixworth Village Hall on 12th June 2013 at 7:30pm

Present: Cllr Teresa Plummer (Chairman) Cllrs David Reeve, Sophia Wilson, Nick Laughton, Roy McFruin, Pam Shelton, Ben Lord, Trevor Anderson and Richard Courtnell.

Also Present: Mandy Adlington (Parish Clerk), B Cllr John Griffiths MBE and four members of the public.

1. Apologies for Absence

All members were present.

2. Declarations of Interest

Cllrs Laughton and McFruin declared a non-pecuniary interest in item 19.

3. Minutes of the Previous Meeting

It was resolved that the Chairman sign the minutes of the previous meeting held on 8th May 2013 as a true record of that meeting.

4. Matters Arising from Minutes

Cllr McFruin enquired if the mirror in the Village Hall had been repaired, the Clerk reported that Claire from the village hall management committee was arranging installation. Cllr McFruin enquired if there was any further information about the CCTV, the Clerk reported that she was still investigating this matter.

Meeting Adjourned

5. Public Forum

Mr Graham Hunt, the Treasurer of 'Friends of Ixworth Library' explained to members that Ixworth Library needed to raise £1000 for the financial year 2013/2014. Mr Hunt explained that C Cllr Spicer had generously agreed to match fund any money he could raise from local Parish Councils. Currently, three Parish Councils had kindly agreed to contribute and Mr Hunt formally requested a donation from Ixworth & Ixworth Thorpe Parish Council. The Chairman explained that his previous email had been included in correspondence and the request for a donation would be discussed further in that item.

Mr Colin Carver wished to highlight some concerns he had with the road near his house flooding. The flooding occurs at the junction of Stow Road and Peacock Rise and had got worse since the drain had been removed when the kerb had been lowered. The Chairman stated that this problem would be reported to the highway department at Suffolk County Council.

6. Report from Local Police Officer

No report.

7. Report from Borough Councillor John Griffiths MBE

B Cllr Griffiths reported that he had received several complaints from residents about the conditions of the pavements in the High Street. B Cllr Griffiths reported he had passed these concerns to Suffolk County Council. B Cllr Griffiths also stated that due to a Borough Council meeting he would be unable to attend the planning meeting on 18th June where the application for development of the Fordham's garage site was to be discussed. B Cllr Griffiths requested that the Parish Council inform him of the Councils decision on this application.

8. Report from County Councillor Joanna Spicer

The following report was received via email;

- I have had a meeting with SCC officers preparing the response to St Edmundsbury Vision 2031 and agreed with them a response from SCC relating to Crown lane, the primary school's future on that site, access to the new free school and a safe crossing over the by pass
- I had a site meeting in the High Street on Monday (which Cllrs McFruin, Shelton and Laughton came to) and we have agreed a proposal for the Saddlers Yard/High Street junction which I will send to you for comment when I hear back from the officers
- I have visited the steps on Crown Lane across the bypass and agreed the position of the barriers and also secured agreement that they will be funded direct by SCC.

Meeting Reconvened

9. Planning Application

SE/13/0524/0525 – Erection of single storey extension (following removal of existing bay window) & associated alterations – Saddlers, 36 High Street, Ixworth

10 Determined Applications

None.

11. Ixworth Cemetery

Cllr Courtnell gave a report on various projects that were discussed by the working party at their recent meeting. After a discussion it was resolved to carry out the following projects;

- Refurbishment of the small lynch gates at a cost of £985 + VAT
- Refurbishment of the large gates at a cost of £163 + VAT
- Surfacing of the main path & associated parking area, surfacing of paths to right and left of main path & the main access at a cost of £6328 + VAT
- Purchasing a notice board to be installed in the archway at a cost of £360 + VAT
- Purchasing a sign for the large gate at a cost of £90

Cllr Courtnell and the Clerk were instructed to contact the various contractors to instruct them to carry out these projects as soon as possible.

Cllr Courtnell also reported that Mr David Froud and Mr Bob Bishop had volunteered to help him keep the Cemetery tidy.

12. Section 106

Cllr Lord reported that he had requested, under The Freedom of Information Act, from St Edmundsbury Borough Council if there had been any Section 106 money secured from any recent developments in Ixworth. St Edmundsbury Borough Council reported that £59,216 had been secured from the Fordham's development and this had been spent on Thurston High School. A second development, Reeve Farm, had also secured £6091 which will be spent on early years once the development is completed.

Cllr Lord requested permission to continue seek further information where any further Section 106 money secured on Ixworth developments can be spent. This was agreed by all present.

13. Traffic Problems in the High Street

Cllrs Shelton and McFruin reported that the meeting with C Cllr Spicer and a representative from Suffolk County Council had been very productive. It was reported that installing two bollards on the kerb outside Mr Pearce's shop would hopefully stop the problem of cars driving and parking on the path outside his shop.

14. Correspondence

The following correspondence had been received;

- Suffolk Accident Rescue Service - requesting a donation
- St Eds — play area inspection & Armed Forces Day
- Suffolk Libraries – services offered & request for a donation
- S.C.C. – Temporary road closure & revised bus timetables
- Urban Forestry – Ash dieback information
- Mrs Daphne Rogers – letter of thanks
- Mr David Sim – letter concerning Fordham's Garage development
- Helen Webster – letter concerning Fordham's Garage development
- Claire Royal – copy of Village of the Year Application
- Jo Collins – concerns about the Woodland near Thistledown Drive
- C Cllr Spicer – response to the Free School announcement

It was resolved to grant a donation of £100 to the Suffolk Accident Rescue Service.

It was resolved to grant a donation of £350 to The Friends of Ixworth Library.

The Clerk was instructed to write to Jo Collins with reference to the woodland at Thistledown Drive.

Cllr McFruin wished to thank Claire Royal for completing The Village of the Year Application.

15. Accounts

It was agreed to pay the following accounts;

Chq No's 725/726	Wages	£1032.75
Chq No. 727	Zurich Municipal	£999.27
Chq No. 728	SALC	£118.00
Chq No 729	R W Engineering	£211.30
Chq No 730	RBA Solutions	£264.00
Chq No 731	Tripp Batt	£30.48
Chq No 732	G Palastanga	£29.10
Chq No 733	A Adlington	£142.39
Chq No 734	H M Revenue & Customs	£328.50
Chq No 736	Harry Stebbings Workshop	£3491.60

Chq No 735 was incorrectly filled in so was cancelled and will be kept in the cheque book for the internal audit.

The RFO was authorised to transfer £3500 by on-line transfer from the reserve account to the community account

16. Councillors Conduct

The Clerk reminded members that they should be careful when reporting what happened at a meeting before the minutes have been confirmed.

17. Play Area

Cllr Wilson confirmed there would be a meeting with Wicksteed on Monday 17th June to discuss this item further and would report back to the Parish Council in July. Cllr Lord enquired if this project been given the go ahead.

18. Ixworth Thorpe Sign

Cllr Wilson confirmed the sign had been delivered and would hopefully be installed within the next two weeks. An official opening date would be confirmed at the next meeting.

19. Ixworth Village Hall

The Clerk reported that she, Cllr Plummer and Cllr Laughton had attended a Village Hall briefing at SALC. The briefing had been very informative.

The Clerk confirmed she was still investigating when and who first installed the CCTV cameras.

20. Chairman's Report

The Chairman reported that she had sent an email to C Cllr Spicer and B Cllr Griffiths about attendance at meetings. Unfortunately, there seemed to be some misunderstandings as to the meaning of the email so the Chairman informed members she would speak to both Councillors to discuss the matter further.

21. Clerk's Report

The Clerk reported the following;

- BT phone box in Stow Road had been vandalised again – reported to BT
- Defibrillator in Ixworth – VH had been selected
- PC equipment at Dover Farm – on July agenda
- Planning meeting 18th June 2013 at 7pm
- Clerk's holiday – Clerk would be away from 29th June 2013 to 13th July 2013

22. Village Cleaning Operative Duties/Hours

The Clerk reported that she, the Chairman, Cllr Laughton had a meeting with Steve Wilson where duties and pay had been discussed. The Clerk suggested to members that Steve now be paid flexible hours each week rather than a set 10 hours per week and would be paid holiday pay each month on hours worked. The Clerk reported that a maximum of 464 hours would be claimed in each year. It was resolved to alter the way Steve Wilsons is paid the as suggested by the Clerk. The Clerk was instructed to re-write the contract showing this new arrangement.

23. Councillors Reports

Cllr Lord reported that he had not yet met with Havebury Housing to discuss further improving Peacock Rise. Cllr Lord also reported that he had attended the Police Tasking Meeting at Ixworth Police Station on Tuesday 12th June.

Cllr Wilson reported that the public house at Ixworth Thorpe had been sold.

Cllr Laughton reported that there was now a padlock on the bar gate leading to the playing field after a risk assessment had been carried out.

Cllr McFruin passed to Councillors Clare Town Council yearly booklet.

24. Date of the Next Meeting

It was confirmed the next meeting will be held on 17th July 2013 at 7.30pm in Ixworth Village Hall.

With no further business the meeting closed at 10pm

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Signed

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Date